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|  **CANDIDATE’S DETAILS** |
| **First name:** |  | **Last name:** |  |
| **Position applied for:** |  | **Primary nationality:** |  |
| **Secondary nationality:** |  |
| **Availability:** |  | **Notice required:** |  |
|  |  |  |  |  |
| **LANGUAGES**  | Beginner | Proficient | Mother tongue | Tested (date, by) |
| **English** |  |  |  |  |
| **French**  |  |  |  |  |
| **Spanish** |  |  |  |  |
| **Other** (specify) |  |  |  |  |

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| **HR INTERVIEW** | **Interviewer:**  | **Interview date:**  |
| **Motivation & expectations**  |
|  |
| **Relevant professional experience & education** |
|   |
| **Communication skills** |
|   |
| **Management skills & experience (including experience training teams)** |
|  |
| **Problem solving capacity** |
|  |
| **Flexibility & adaptability** |
|  |
| **Understanding of Safeguarding and Protection from Sexual Exploitation and Abuse (meaning, role they can play, what to do if they encounter an issues on Sexual Harassment or Sexual Exploitation and Abuse etc)** |
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|  |
| **Strengths:** |
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| **Areas for development:** |
|  |
| **HR ASSESSMENT SUMMARY: (General Impressions, career aspirations)** |
|  |

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| --- | --- | --- |
| **TECHNICAL INTERVIEW** | **Interviewer:**  | **Interview date:**  |
| **Technical Test** | **Date test taken:** | **Result:** |
| **Comments:** |
| **Technical Prowess assessment** |
|  |
| **Strengths** |
|  |
| **Areas for development** |
|  |
| **CONCLUSION** |
|  |
| **TECHNICAL ASSESSMENT SUMMARY** |
|  |

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| **Placement recommendations** |
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